

Remit to:
 Company ABC
 123 Awesome Way
 You Got This, OH 45678
 937-123-1234
woohoo@abc.org

Invoice # 4
 Invoice Date: 8/1/23
 PO# 123456
 UT (Subaward) # 21163
 Dates of Service:
 6/23/23-7/22/23

To:
 ATTN: Leslie Hoylman
 Ohio University
 Voinovich School
 Bldg. 22, The Ridges
 1 Ohio University
 Athens, OH 45701

CATEGORY	DESCRIPTION	QTY	RATE	AMOUNT
Mileage	To/from Columbus airport (GSA Rates)	50	.65/mile	\$32.50
Lodging	1 room at the Gaylord, Grapevine TX for 4 nights	1	\$219.50	\$878.00
Travel	SW Flight number 1234, leaving Columbus, OH on 7/16 to Dallas/Ft. Worth, returning 7/20 to Columbus, OH	1	\$760	\$760.00
Registration	Registration fees for CADCA Midyear	1	\$1155	\$1155.00
Per Diem	M&IE first and last day of travel	2	\$48	\$96.00
Per Diem	M&IE for 2 days	2	\$64	\$128.00
Travel	Uber to and from the airport/hotel	2	\$42	\$84.00
UNREIMBURSABLE PER \$3000 MAX				-\$133.50
Balance Due				\$3000.00